

Manteno Community Unit School District No. 5
Regular Meeting of the Board of Education
Tuesday, October 25, 2011
High School Library – 6:30 p.m.

- Open Session The meeting was held in the library of the Manteno High School and was called to order by President Stauffenberg at 6:30 p.m.
- Roll Call The following members answered to roll call: G. Dodge, E. Hofmeister, P. Mallaney, M. Nelson, G. Preston, M. Stauffenberg, and J. Toepper – seven (7) Absent: none – (0).

Also present: Supt. Russert, K. Meyer, P. Russert, K. Flanigan, D. Conrad, J. Snipes, R. Schnitzler, S. Delya, J. Palicki, A. Furbee, J. Ruland, D. Christ, and Clerk Fortin – (thirteen).

Visitors: Jungles family, Massie family, Thomas family, Davis family, and other family members of those being recognized for their ISAT test scores, members of the Robotics team and their families - approximately 50 visitors.
- Pledge of Allegiance President Stauffenberg led everyone in the Pledge of Allegiance.
- Additional Items Moved by Hofmeister, seconded by Dodge to add the following additional agenda items:
Consent Agenda
C. Door to Door Fundraising Requests
 - Freshman Class of 2015 – Taffy Apples – Nov. 8 – 30, 2011
 - Freshman Class of 2015 – “That’s My Pan” – Nov. 8 – 30, 2011Ayes: Hofmeister, Dodge, Mallaney, Nelson, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Public Comments Dr. Joshua Ruland and the Middle School administrative team honored the 2010-2011 sixth, seventh, and eighth graders on their academic achievements having the top three ISAT scores in the area of math, science and reading. A brief reception was held following the recognition to celebrate the students’ achievements.

The Middle School Cross Country team was recognized for their great season. Allison LoCascio qualified for State and came in 19th place out of approximately 120 runners. Two other students competed in sectionals, Brendan Field (came in 23rd) and Steven Doig (came in 26th).

Mike Cassagrande, PTO president reported the PTO began looking at allocating the \$6,500 earned thru Market Day. A lot of requests have been submitted. A check for \$138 was received from a recent Baker’s Square fundraiser. The Holiday Shop will be coming soon.

Mr. Brian Leopold, the Robotics sponsor and team were recognized for receiving second at their recent competition. The team received second in the “robot” competition, second in “Best” awards, and best t-shirt design. The team also gave an amazing presentation prior to the board meeting to the Board and audience.

Leona Ketterl of BLDD gave an update and presentation on the Elementary School addition. Items for discussion included; more parking, extended bus lane, new gym, 16

classrooms, new kitchen, music room, administrative area and nurse area. There will be an interior commons area. The classrooms will have a shared toilet room. There is a reflected ceiling plan and the windows were lowered in one classroom to allow students the ability to look out of the windows. The chairs and tables will be used that are currently at the Primary School. The area under the playground will use poured rubber surface rather than mulch to eliminate the worry of weeds and offer better fall protection.

Parent Renee Lezano spoke to the Board regarding a bus stop that was moved due to notice of a registered sex offender address change. Mrs. Lezano is concerned the bus stop is too far from her house and would like it moved back to where it was. Supt. Russert will investigate the situation and speak with the parent in the near future.

Reports of
Committees

Building Committee – Member Preston reported the committee reviewed the BLDD plans, salt and snow plowing bids. The High School track is in need of major repair. IOA committed to taking the greenhouse.

Finance Committee - Member Mallaney reported the committee met at 5:00 this evening and discussed the recent tax appeal and how to move forward. Also discussed were the construction agreements, server migration proposal (cloud technology), the state revenue update, as well as the finance packet.

Curriculum, Instruction, and Assessment Committee – Dr. Ruland reported all students K-8th were benchmarked using Aimsweb. Kindergarten and first grade students completed the Aimsweb tests of Early Literacy. Second thru eighth grade students completed the following assessments; Oral Reading Fluency, MAZE, Math Computation, and Math Concepts and Applications. Sixth thru eighth grade students also completed the Spelling benchmark assessment. The Primary School shows core curriculum is effective for 80% or more of our students. Elementary and Middle School data continues to indicate a need to work on both core reading and math instruction while providing Tier 2 and Tier 3 interventions. Grading practices and High School to College Report was discussed. The team discussed the need to inform parents about transitioning to a standards based report card. The team reviewed samples of Marzano’s proficiency scales. The goal of Curriculum Wednesdays was to identify a small group of major targets the grade level or content area feels are most essential and create proficiency scales.

Technology Committee –The committee met October 11th. The Staff Buy program completed with ten employees participating and a total purchase of \$8,470.70. All Curriculum Mapping Team iPads and Tablets are now in use. The Elementary School classroom iPads are almost ready. Dan is continuing to make progress with the Google Apps pilot and deployment. There will be 14 staff members attending the Skyward conference in Peoria. Progress continues to be made on the CCTV system and an RFP was put out to the list of vendors who have asked to be notified of any tech projects we are working on.

Consent
Agenda

Moved by Hofmeister, seconded by Nelson to approve the Consent Agenda as presented:

Manteno CUSD No. 5 Board of Education Regular Meeting – October 25, 2011

- A. Minutes
 - 1. Special Board Meeting of September 27, 2011
 - 2. Regular Board Meeting of September 27, 2011
 - 3. Executive Session – September 27, 2011
- B. Financial Reports
 - 1. Summary of Cash/Investment/Fund Balances
 - 2. M-T-D/Y-T-D Revenue/Expenditure Reports
 - 3. Cost Analysis – Education, Cost Analysis – O & M
 - 4. Revenue Report
 - 5. Expenditure Report
 - 6. O & M Gas and Electric Expenditure Report
 - 7. Food Service Report
 - 8. Payroll Extras Report
 - 9. Imprest Check Report
 - 10. Accounts Payable Report
 - 11. ISDLAF Report
 - 12. Activity Accounts Reports
 - 13. Additional Accounts Payable
- C. Door to Door Fundraising requests
 - 1. Middle School Cheer Team – Yankee Candle Sale – Oct. 24 – Nov. 7, 2011
 - 2. Freshman Class of 2015 – Taffy Apples – Nov. 8 – 30, 2011.
 - 3. Freshman Class of 2015 – “That’s My Pan” – Nov. 8 – 30, 2011
- D. Resignations
 - 1. Jennifer Fortin – Full-time High School Basketball Cheer and Competitive Coach effective immediately.
 - 2. Kelly Martin – Three hour food service employee effective Oct. 11, 2011
 - 3. Kelly Carter – Jacksonville School for the Deaf residential care employee effective Oct. 18, 2011.
 - 4. Laura Kopp – Jacksonville School for the Deaf travel aide effective Oct.18, 2011.
- E. Retirements
 - 1. Paul Russert, Manteno High School Principal effective June 15, 2012.
- F. FMLA
 - 1. Don Suprenant – Elementary School Custodian beginning Nov. 4, 2011 for approximately four weeks.
 - 2. Jennifer West – Primary School teacher from approximately March 3, 2012 thru the end of the 2011-2012 school year - for approximately 12 weeks.
- G. Employments (2011-2012 school year)
 - 1. Roger Schnitzler – Manteno High School Principal effective June 16, 2012
 - 2. Jennifer Fortin – Basketball Co-Cheerleading and Cheer Competition Coach (50% stipend)
 - 3. Kristen Frerichs – Basketball Co-Cheerleading and Cheer Competition Coach (50% stipend)
 - 4. Larry George – Middle School Head Wrestling Coach
 - 5. Melissa Hopf – Three hour food service employee
 - 6. Denise Kalinowski – Substitute bus aide
- H. Employments Contingent Upon Successful Completion of Paperwork
 - 1. Barbara O’Donohue – Three hour food service employee

2. Penelope Lopez – Jacksonville School for the Deaf residential care employee
 3. Petra Saline – Jacksonville school for the Deaf travel aide
 4. Authorization for Superintendent to hire substitute custodian.
 5. Authorization for Superintendent to hire full-time afternoon custodian.
- I. Approve FY 12 School District Library Grant Application for \$1,620 subject to appropriation.

Moved by Hofmeister, seconded by Nelson to approve the Consent Agenda items as presented. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Unit Office Report Supt. Russert reported on the following:

A. Good News

1. Recognition of fall activities:

- a. High School Boys Soccer – Conference championship and first round of regional finals
- b. Football team – Conference Championship and second round of playoffs.
- c. Senior, Tim Johnson will compete at the Regional Cross Country meet.
- d. Middle School Cross Country team's excellent season.
- e. High School Robotics team success.

Old Business

Approve Rdr. & Amend. to Agmt. w/ Gilbane Bldg. Company Moved by Nelson, seconded by Toepper to approve the Rider and Amendment to the Standard Form of Agreement between Manteno CUSD No. 5 and Construction Manager Gilbane Building Company for a \$40,000 cost reduction. Ayes: Nelson, Toepper, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg - seven (7). Nays – none (0). Motion carried.

New Business

Award Snow Plowing Contract Moved by Preston, seconded by Dodge to award the snow plowing contract to E.J. Equipment, Inc. for the 2011-2012 school year. Ayes: Preston, Dodge, Hofmeister, Mallaney, Nelson, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Award Salt Contract Moved by Preston, seconded by Toepper to award the salt contract to Heritage FS, Inc. for the 2011-2012 school year. Ayes: Preston, Toepper, Dodge, Hofmeister, Mallaney, Nelson, and Stauffenberg – seven (7). Nays – none (0). Motion carried.

Approve Girls Soccer Team Overnight Stay Moved by Hofmeister, seconded by Nelson, to approved the girls soccer team overnight stay on March 26 – 28, 2012 to Burlington, Iowa for the Tournament of Champions. Ayes: Hofmeister, Nelson, Dodge, Mallaney, Preston, Toepper, and Stauffenberg - seven (7). Nays – none (0). Motion carried.

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- Approve Server Migration Project Moved by Toepper, seconded by Hofmeister to award Category “A” – Hardware and Category “B” – software to CDWG in the amount of \$9,968.50 and Category “C” - Consulting to Ciaxo, Inc. in the amount of \$11,500 (for the completion of Phase 1 and IT Infrastructure Cloud project for the HS and MS). Ayes: Toepper, Hofmeister, Dodge, Mallaney, Nelson, Preston, and Stauffenberg –seven (7). Nays – none (0).
- Approve Std. Form of Agmt with Owner’s Rep. Moved by Dodge, seconded by Nelson to approve the Standard Form of Agreement between Manteno CUSD No. 5 and Owner’s Representative in the amount not to exceed \$40,000. Ayes: Dodge, Nelson, Hofmeister, Mallaney, Preston, Toepper, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Approve Resolution Authorizing Int. in Prop. Tax Assessment Appeal Moved by Nelson, seconded by Hofmeister, to approve a resolution authorizing intervention in a pending property tax assessment appeal (Wrinkle Baggie/Sears Roebuck and Company – property located at 1600 Boudreau Rd., Manteno.). Ayes: Nelson, Hofmeister, Dodge, Mallaney, Preston, Toepper, and Stauffenberg - seven (7). Nays – none (0). Motion carried.
- Anticipated Future Items Anticipated future action items include: Tentative levy and first discussion of Board retreat items.
- Adjourn to Executive Session Moved by Toepper, seconded by Nelson to adjourn to Executive Session for the purpose of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel. Moved by Toepper, seconded by Nelson to return to Open Session at 8:08 p.m. Ayes: Toepper, Nelson, Dodge, Hofmeister, Mallaney, Preston, and Stauffenberg – seven (7). Nays – none (0). Motion carried.
- Return to Open Session Moved by Toepper, seconded by Stauffenberg to return to open session at 8:40 p.m. Roll call: Toepper, Stauffenberg, Dodge, Hofmeister, Mallaney, Nelson, and Preston – seven (7). Absent – none (0).
- Meeting Adjourned Moved by Nelson, seconded by Mallaney to adjourn the meeting Voice vote: All ayes – seven (7). Nays – none (0). Motion carried. The meeting ended at 8:41 p.m.

*Mark Stauffenberg**

*Gale Dodge - Secretary Pro tem**

Mark Stauffenberg
Board President

Patrick Mallaney
Board Secretary

MKS/PM/DF

*Original signatures on file in the District Office